



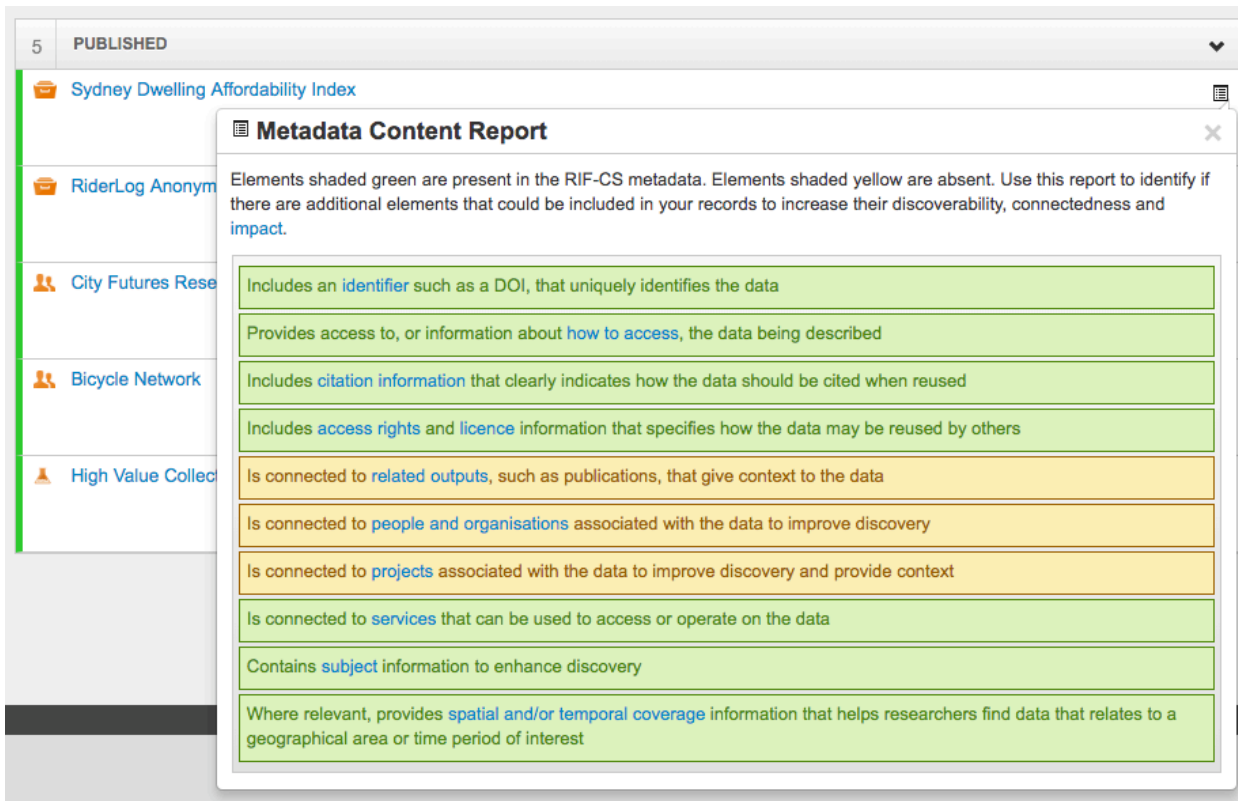
# Metadata Content Report

The Metadata Content Report is intended to assist users in creating rich metadata records that align with guidance around best practice and "metadata for impact". The report is generated for every record that is ingested (harvest or manual entry) into the RDA Registry and is based on a set of automated tests that check if recommended RIF-CS elements are populated. Each record's metadata report information is then made available via a report icon  on the Manage Records page.

To quickly assess a record's Metadata Content Report without viewing the complete record:

1. Hover your mouse over the report icon  for the record you're interested in.
2. A popup box will be displayed. Metadata recommendations which have been met will be shaded green.
3. To close the popup box, click the close button shown in the top right-hand corner, or move your mouse pointer until it is outside the bounds of the concertina box. The box will disappear after a short delay.

## Metadata Content Report for a Collection on the Manage My Records page



The screenshot shows a user interface with a list of records on the left and a popup window titled "Metadata Content Report" on the right. The popup window contains the following text:

Elements shaded green are present in the RIF-CS metadata. Elements shaded yellow are absent. Use this report to identify if there are additional elements that could be included in your records to increase their discoverability, connectedness and impact.

Includes an <b>identifier</b> such as a DOI, that uniquely identifies the data	Green
Provides access to, or information about <b>how to access</b> , the data being described	Green
Includes <b>citation information</b> that clearly indicates how the data should be cited when reused	Green
Includes <b>access rights</b> and <b>licence</b> information that specifies how the data may be reused by others	Green
Is connected to <b>related outputs</b> , such as publications, that give context to the data	Yellow
Is connected to <b>people and organisations</b> associated with the data to improve discovery	Yellow
Is connected to <b>projects</b> associated with the data to improve discovery and provide context	Yellow
Is connected to <b>services</b> that can be used to access or operate on the data	Green
Contains <b>subject</b> information to enhance discovery	Green
Where relevant, provides <b>spatial and/or temporal coverage</b> information that helps researchers find data that relates to a geographical area or time period of interest	Green

All records being harvested or manually added to the registry require a title and a type (e.g. Collection of type dataset). Collections will also be required to have a description. This means that records without a name/title or (for collections) a description, will no longer be automatically published in Research Data Australia (as stated in our [Research Data Australia Collection Description Quality Policy](#)).

## More Information:

- [RIF-CS Elements \(A to Z\)](#)
- [Research Data Australia Policies](#)

« [Record Statuses](#) [Add a new Record](#) »

