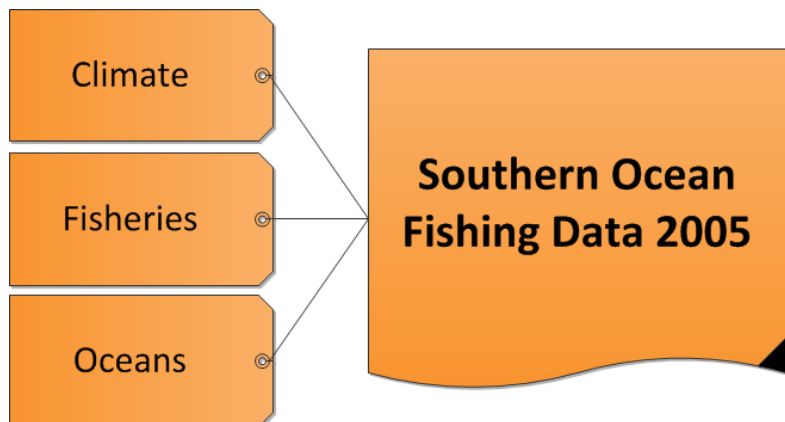


What is a Tag?

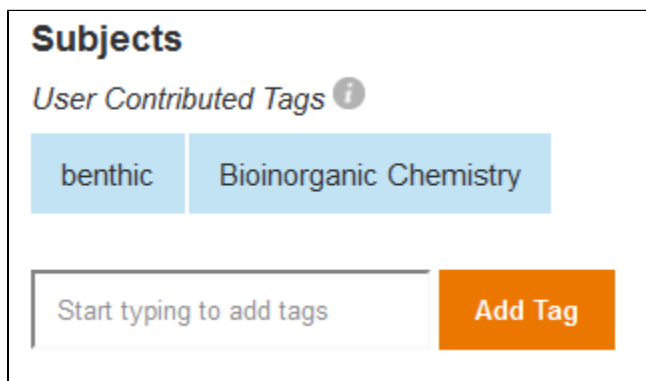
A tag is a word or phrase which is attached to one or more records to assist in grouping and discovery. Tags are stored separately from a record's RIF-CS to ensure they are persistent across harvests/imports. Tags are case insensitive meaning 'Oceans' is equal to 'oceans'.



Tags come in two flavors:

Public Tags

Public tags are treated much like the subjects described in your records RIF-CS. They are both **visible and searchable in Research Data Australia (RDA)**. Public tags are displayed on the record view page in RDA with a heading of "User Contributed Tags".



Who can add public tags?

Public tags can be added to your records by two groups of users:

- any user who has access to your [Data Source Account\(s\)](#) in the RDA Registry (e.g. [Data Source Administrator](#))
- any user who has logged into RDA's MyRDA (look for this option in the in the RDA menu [MyRDA Login](#)) via one of the supported authentication providers (e.g. Google).

The use of meaningful and descriptive Public tags will improve RDA's search accuracy, which will in turn assist users in discovering your records.

Secret Tags

Secret tags are mainly used to group records, making them easier to manage in the RDA Registry. Secret tags are not visible in Research Data Australia.

Who can add secret tags?

- Secret tags can only be added to your records by users who have access to your [Data Source Account\(s\)](#) in the RDA Registry (e.g. [Data Source Administrator](#) & RDA Registry Staff).
- RDA users are unable to add Secret tags to your records.

Theme Page Tags

Theme page tags are essentially secret tags. They are reserved tags which are used to group records for display with [Theme Pages](#) in RDA.

Who can add Theme Page tags?

- Theme Page tags can only be added to your records by users who have access to your [Data Source Account\(s\)](#) in the RDA Registry (e.g. [Data Source Administrator](#) & RDA Registry Staff).
- RDA users are unable to add Theme Page tags to your records.

More information:

- [Bulk Tagging Tool panes](#)
- [Searching for records to tag](#)
- [Tagging records](#)
- [Deleting tags](#)
- [Adding records to a Theme Page](#)

[« Bulk Tagging Tool](#) [Bulk Tagging Tool panes](#) »